



# INSTITUTE OF BUSINESS MANAGEMENT

(Affiliated to Jadavpur University & Approved by AICTE)

THE NATIONAL COUNCIL OF EDUCATION, BENGAL

Jadavpur University Campus

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## NOTICE

Date: 10/03/2023

Quotations are invited from qualified vendors for the following job in Institute of Business Management (IBM) in sealed covers within thirty (30) days from the date of publication of this notice addressed to the Secretary, in Institute of Business Management, NCE Bengal, Jadavpur, Kolkata 700032.

### Job Specification:

**Complete Renovation of IBM front desk reception area (approx 400 sqft) in the 3<sup>rd</sup> floor.**

### Nature of Job:

1. Flooring with branded vitrified tiles (area approx 400 sqft)
2. False ceiling with branded materials (area approx 400 sqft)
3. Electrical wiring (specify the type of cables / wires, switches etc to be used)
4. LED light (mention no of lights & brand to be used)
5. One Reception Table & chairs for two persons
6. Panelling behind reception desk (area approx 30 sqft) with acrylic lettering
7. Seating arrangements for 8-10 visitors
8. Painting of walls with branded material (mention the brand) - area approx 1500 sqft
9. Doors (area approx 35 sqft)
10. Repair & polishes of one main entrance door
11. Covering of existing two steel almiras with wooden finish.

Interested vendors may visit the site for inspection.

Prof. Alok Kumar Mukherjee

Secretary

Institute of Business Management

NCE Bengal